



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**\*REVISED 04-16-2018**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** April 11, 2018

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 16, 2018

<b>Monday April 16, 2018</b>	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Green Lake Government Center 571 County Road A, Green Lake
	Bridges Library System Board	6:00 p.m.	Hartland Public Library 110 E. Park, Hartland
<b>Tuesday April 17, 2018</b>	County Board	5:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday April 18, 2018</b>	Traffic Safety Commission	1:00 p.m.	Highway Department Committee Room 1425 S. Wisconsin Dr, Jefferson
<b>Thursday April 19, 2018</b>	<b>*HOME Consortium Board (Agenda Added)</b>	<b>9:00 a.m.</b>	<b>Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha</b>
	Bridges Library System Board	9:00 a.m.	New Berlin Public Library 15105 W. Library Lane, New Berlin
	Strategic Planning Retreat		
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday April 20, 2018</b>	No Scheduled County Meetings		
<b>Saturday April 21, 2018</b>	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 Taft St, Palmyra
	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
<b>Sunday April 22, 2018</b>	No Scheduled County Meetings		



(Updates in Process) Officers

Chairman Russell  
Kottke Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman  
Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Secretary  
Green Lake County Clerk  
571 County Road A Green  
Lake, WI 54941

Treasurer  
Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County  
Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County  
Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County  
Harley Reabe  
N5878 Lakeview Dr  
Green Lake, WI 54941

Jefferson County  
Jim Schroeder  
715 E Reinel St., Apt 10  
Jefferson, WI 53549

Marquette County  
Bob Miller  
N1305 18<sup>th</sup> Rd Dalton,  
WI 53926

Sauk County  
Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

## *Intercounty Coordinating Committee*

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

### MEETING AGENDA & PROGRAM

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**DATE:** April 16, 2018

**TIME:** 9:30 am

**PLACE:** Green Lake County Government Center  
571 County Rd A, Green Lake, WI 54941

9:00 AM Gathering

9:30 AM Call to Order

Pledge of Allegiance

Certification of Open Meeting Notice

Adoption of Agenda

Approval of Previous Meeting Minutes

Reports from Visiting Legislative Officials

Update of County Issues – WCA

Open Discussion of County Issues

**Program:** Substance abuse impact on Health and Human Services and solutions. Jason Jerome and staff Green Lake County Department of Health and Human Services

Open Discussion of County Issues

Adjourn



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Monday, April 16, 2018**  
TIME: 6:00 p.m.  
PLACE: Hartland Public Library  
110 E. Park Avenue  
Hartland, WI 53029

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

## AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of March 2018 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. 2018 Trustee Dinner Contract – Action
9. Public Library System Redesign (PLSR) Report Feedback - Action
10. Confirmation of Next Meeting: Tuesday, May 15, 2018 (Jefferson Public Library)
11. Adjournment

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OUR MISSION: Improving member libraries through leadership, collaboration, & support

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

TUESDAY      APRIL 17, 2018      5:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ADMINISTRATION OF OATH OF OFFICE – Judge Weston**
3. **ROLL CALL BY COUNTY CLERK**
4. **PLEDGE OF ALLEGIANCE**
5. **INTRODUCTION OF NEW MEMBERS**
6. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
7. **APPROVAL OF THE AGENDA**
8. **ADOPTION OF RULES OF ORDER**
  - a. Ordinance – Board of Supervisors’ Rules of Order for 2018-2020
  - b. Any proposed rule changes
  - c. Adopt County Board Rules, as amended if necessary
9. **APPOINTMENT OF BALLOT CLERKS – County Clerk**
10. **ELECTION OF COUNTY BOARD CHAIR**

Note: Nominations are made by written ballot – The Clerk will call on nominees in order of supervisory district number to give a brief statement up to three minutes in length.
11. **ELECTION OF 1<sup>ST</sup> VICE CHAIR BY SAME PROCEDURE** (See Item 10 Note)
12. **ELECTION OF 2<sup>ND</sup> VICE CHAIR BY SAME PROCEDURE** (See Item 10 Note)
13. **COMMITTEE ELECTIONS** – If called for by the rules
14. **SPECIAL ORDER OF BUSINESS**
  - a. Recognition of Sharon Ehrhardt – Christy Dixon Recycler of the Year Award
15. **COMMUNICATIONS**
  - a. Treasurer’s Monthly Report (Addendum)
  - b. Letter dated March 16, 2018 from Roxanne Brown & Steve Beauchamp regarding Lighting Issues
  - c. Letter dated April 5, 2018 from Denise Poeppel regarding petition for Eminent Domain Law
  - d. Zoning Committee – Notice of Public Hearing, April 19, 2018
16. **PUBLIC COMMENT**

**COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
17. **ADMINISTRATION AND RULES COMMITTEE**
  - a. Resolution – Entering into an Intergovernmental Agreement between Jefferson County and the City of Jefferson for the development of a joint County-City park
18. **FINANCE COMMITTEE**
  - a. Ordinance – Repealing and creating the Purchasing Ordinance
  - b. Resolution – Increasing cremation permit fees
  - c. Resolution – Authorizing the sale of a county owned tax delinquent parcel of property to the City of Waterloo (Addendum)
19. **HIGHWAY COMMITTEE**
  - a. Resolution – Approving 2018 pre-mixed asphaltic concrete vendor quotes
  - b. Resolution – Approving 2018 seal coat oil vendor quotes
  - c. Resolution – Approving 2018 asphalt pulverizing and milling quotes
  - d. Resolution – Authorization for the Highway Department to enter into contract for lime rock crushing

e. Resolution – Approving 2018 Local Road Improvement Program asphalt bids

20. **INFRASTRUCTURE COMMITTEE**

a. Resolution – Promoting the use of solar electric power in Jefferson County by supporting a “solar group buy”

21. **PARKS COMMITTEE**

- a. Resolution – Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program (RTP), and Land and Water Conservation Fund (LAWCON) grant application and acceptance
- b. Resolution – Authorizing Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) grant application and acceptance
- c. Resolution – Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program (RTP), and Land and Water Conservation Fund (LAWCON) grant application and acceptance
- d. Resolution – Authorizing Federal Recreational Trails Program (RTP) grant application and acceptance

22. **PLANNING AND ZONING COMMITTEE**

- a. Report – Approval & Denial of Petitions
- b. Ordinance – Amend Zoning Ordinance
- c. Ordinance – Amend Zoning Ordinance
- d. Ordinance – Amending Section 11.11 (a)(4) of the Zoning Ordinance to comply with Wisconsin Statutes

23. **PROCLAMATIONS**

a. Proclaiming National Economic Development Week in Jefferson County

24. **APPOINTMENTS BY COUNTY ADMINISTRATOR**

a. Russ Cooper, Jefferson, WI and Chief Ken Pileggi, City of Jefferson to fill At-Large positions on the Traffic Safety Commission

25. **PUBLIC COMMENT** (General)

26. **ANNOUNCEMENTS**

- a. Wisconsin Counties Association (WCA) County Officials Workshop – May 16, 2018 DeForest
- b. Wisconsin Counties Association (WCA) Annual Conference – September 23-25, 2018 LaCrosse

27. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
MAY 8, 2018 – 7:00 P.M. – RM 205**

**Jefferson County Traffic Safety Commission**  
**Jefferson County Highway Department**  
**Committee Room**  
**1425 Wisconsin Drive**  
**Jefferson, WI 53549**  
**Meeting Agenda**  
**April 18, 2018**  
**1:00 P.M.**

**Committee Members:** Delzer – Chair, Jenswold, Mayer, Milbrath, Kern, Cooper, Kutz, Davis

1. Call meeting to Order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Approval of the January 24, 2018 meeting minutes
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Old Business – Update: Speed zone on CTH B (STH 26 to East)
9. New Business – None
10. Traffic Accident Spot Map – Jefferson County Sheriff's Department
11. WisDOT – Southwest Region, Madison – Traffic Section
12. WisDOT-Bureau of Transportation Safety - Transportation Safety Report & Highway Safety Input
13. Wisconsin State Patrol – Report
14. Village/City Police Department- Reports
15. Jefferson County Highway Department - Report
16. Date of next meeting (1:00 pm July 18, 2018)
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

c/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll-free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

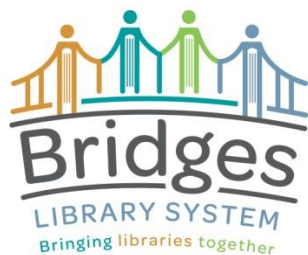
The HOME Consortium  
Board of Directors Meeting  
Thursday, April 19, 2018  
Waukesha County Administrative Building  
515 W. Moreland Blvd. Rm 355/59  
Waukesha, WI 53188  
@ 9:00 A.M.

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the March 15, 2018 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. 2018 HOME Allocation
7. Adjournment

### **All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Strategic Planning Retreat Public Meeting Notice & Agenda

DATE: **Thursday, April 19, 2018**  
TIME: **9:00 a.m. – 4 p.m.**  
PLACE: **New Berlin Public Library  
15105 W. Library Lane  
New Berlin, WI 53151**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

### **AGENDA**

Pre-meeting: participants should consider the SWOT (**S**trengths, **W**eaknesses, **O**pportunities, **T**hreats) handout and be prepared to discuss their thoughts.

- 9:00-9:05 Welcome – Connie Meyer, Bridges Library System Director
- 9:05-9:15 Overview of planning process & goals – Led by Nancy Wilhelm, Facilitator
- 9:15-10:30 Discussion of strengths, weaknesses, opportunities, threats – Led by Nancy Wilhelm
- 10:30-10:45 Break
- 10:45-Noon Environmental scan & discussion of available resources – Led by Nancy & Connie
- Noon-1:00 Lunch
- 1:00-1:30 Discussion & identification of strategic directions – Led by Nancy & Connie
- 1:30-3:00 Discussion & identification of service goals & action steps – Led by Nancy & Connie
- 3:00-3:30 Discussion of possible performance measures – Led by Nancy & Connie
- 3:30-4:00 Wrap up & next steps – Nancy

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## Bridges Library System

### SWOT Analysis Worksheet

For: 04.19.2018 – Strategic Planning Retreat

Strengths	Weaknesses
<p>What do we do well?            What unique resources can we draw upon?            What do others see as our strengths?            Others?</p>	<p>What can we improve?            Where do we need more resources?            What are others likely to see as weaknesses?            Others?</p>
Opportunities	Threats
<p>What opportunities are open to us?            What trends could we take advantage of?            How can we turn our strengths into opportunities?            Others?</p>	<p>What threats can harm us?            What is our 'competition' doing?            What threats do our weaknesses expose us to?            Others?</p>

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, April 19, 2018

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of Agenda**
- 5. Explanation of Public Hearing Process by Committee Chair**
- 6. Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, April 19, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL  
BUSINESS**

**R4051A-18 – Randy Schultz:** Rezone 0.88 acre from part of PIN 020-0814-2134-000 (38.16 Ac) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 Ac) owned by Cherise and Jeffrey Kienast to create an A-2 zone on **West Road**, Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE APPLICATION**

**CU1944-18 – Randy Schultz:** Conditional use for storage of non-farm equipment on the proposed A-2 lot noted above. It will be comprised of part of PIN 020-0814-2134-000 (38.16 Ac) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 Ac) owned by Cherise and Jeffrey Kienast on **West Road** in the Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL  
RESIDENTIAL**

**R4052A-18 – Randy Schultz:** Rezone to reconfigure a 1.84-acre lot around the home at **N8187 County Road Q** from part of PIN 020-0814-2134-000 (38.16 Ac) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 Ac) owned by Cherise and Jeffrey Kienast. Rezone to create a 1.12-ac new building site on **West Road** from PIN 020-0814-2134-000 (38.16 Ac) owned by Eggert Acres LLC. The sites are in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4053A-18 – Charles & Jill Hutchins/C & J Hutchins Trust Property:** Create a 1-acre building site on **Engelhart Road** and a 3-acre farm consolidation lot around the existing home at **N9338 Engelhart Road** from part of PIN 020-0814-0544-000 (33.796 Ac) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4054A-18- Debra Stults:** Rezone to create a 2.5-acre farm consolidation lot around the home at **N7669 French Road** and a new 1.1-acre building site also on **French Road**, both from part of PIN 020-0814-2744-000 (40 Ac) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4055A-18 – Garry Anderson/Leroy Scheel Trust Property:** Rezone to create a 4.5-acre Natural Resource zone near **N6322 Shorewood Hills Road** from part of PIN 018-0713-1614-000 (30.089 Ac) in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

# LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

## 2<sup>nd</sup> Quarterly Meeting

Village Hall  
100 Taft Street  
Palmyra, WI

April 21, 2018 10:00 A.M.

*Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer; Blane Poulson, County Board Rep;  
Kathy Weiss, Village of Palmyra Rep*

- Call to order (Carol)
- Reading of Minutes for January 20<sup>th</sup>, 2018 (Debby)
- Treasurer's Report (Vicki)
- 2017-2021 Aquatic Plant Management Plan (Patricia)
- Chemical Treatment Update (Andrew)
- Weed Harvester/Truck Repairs Report (Jim)
- Clean Boats Clean Waters (Pat)
- Dam Repair Update (Kathy)
- Open Forum
- Next Meeting Date
- Adjournment



**Lake Ripley Management District Meeting of the  
Board of Directors April 21, 2018  
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (March 17, 2018)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
  - A. Update on grant for DNR Lands purchased by the District
  - B. Discussion and possible action on the purchase of a new dump truck
  - C. Tree planting cost share project
- VII. New Business
  - A. Ripley Park Project
  - B. Pier permit amendment
  - C. Lake District Preserve – woodland invasive species control project
- VIII. Correspondence
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair